



Durham Lane Primary School

Head Teacher : Mrs J.A.C Ball
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Telephone 01642 780742 Fax 01642 788834

19th September 2019

Dear Parents and Carers,

Parent Consultation Evenings

We will be holding our Autumn Term Parent Consultation Evenings on **Monday 14th and Wednesday 16th October 2019**. This is an important opportunity for you to meet your child's new teacher and to discuss progress as well as areas for development. To make an appointment, come into the front entrance from Monday 23rd September where class sheets for all classes, including Nursery, (with set appointment times) will be available for you to sign up to. If you are unable to come into school to make an appointment, please telephone in the afternoons after 1.00pm and we will be happy to make one for you. We cannot make appointments during the morning as other parents are using the appointment sheets and there is only Mrs Glindon in the office, whereas Mrs Adamson is also in there during the afternoons.

We are only able to offer one appointment for each child, therefore we ask parents to negotiate an appropriate time for both parents to attend together.

Please do remember that if you have anything at all you'd like to discuss with a teacher you do not have to wait until Parents' Evening to do so. At Durham Lane Primary we all want you to feel that if you have any general or individual concerns that you are able to bring them to our attention as soon as possible. For that reason we have an 'Open Door' policy in that you do not need an appointment to speak to somebody. However, in the best interests of the children's education, it is important that access to teachers is not available during lesson times. If you need to speak to a teacher or teaching assistant before school, please come early and ask at the office, rather than knocking on the classroom window or door (when teachers may be involved in meetings or preparation) or catching the teacher at the classroom door after the bell has rung (when they are trying to get their class in and settled). Alternatively, please feel free to come and see staff after the school day has finished, again preferably by asking at the office. In addition, if you call in at the office or telephone, Mrs. Glindon will be pleased to pass any messages on to staff, who will contact you as soon as they are able.

PDDay 30th September – Would you like your child to spend the day here with their friends?

Please remember that our Out of School Club is running at school on Monday 30th September 8am-5.50pm. Mrs. Ennion is planning lots of exciting activities to keep the children busy and interested. Please book children in as soon as possible: Full day £21 (8am-5.50pm), Half Day £10.50 (8am-1pm OR 1pm-5.50pm).

Harvest

Please can we remind you to send in any food donations for Stockton and Billingham Food Bank before Monday's Harvest Festival – thank you for your generosity.

A few reminders to help keep everyone safe:

Nuts Please may I remind you that **no nuts or nut products** (including peanut butter and Nutella) are **not** allowed for packed lunches. We now have four pupils diagnosed with a potentially life threatening allergy to nuts so it is imperative that none are in school, as even minor traces can cause a reaction. Thank you for your continuing support with this.

Grapes Whole grapes are a choking hazard for children. Please may I remind you to cut grapes, small tomatoes etc into smaller pieces if you are sending them into school for a packed lunch/snack.

Mobile Phones Children are not permitted under any circumstances to bring mobile phones to school.

Dogs Please remember that dogs are not allowed on the premises; please do not tie them up or stand near the gates with them either. Although you may be very comfortable around your dog, many small children are

not and it can be quite alarming for children (who are much nearer a dog's height) to come face to face with them, particularly in crowded situations.

Medication Medication of any sort must never be sent into school with children. Although you may trust a child at home to self-administer paracetamol (for example), this is not the case at school. A school bag or packed lunch bag is NEVER an appropriate place to put any medication as it may be taken by another child, or your child may take it before it is required, possibly leading to over dosage. We have a very strict Administration of Medication policy based on national advice and we cannot work outside of this. We will administer a 4 daily dose antibiotic at 12pm, but cannot do so at other times, or with a 3 daily dose antibiotic. Please see our website or ask at reception for a full copy of the policy, should you require it.

Jewellery Children are not allowed to wear any jewellery to school other than small studs or watches (not Apple Watches or Fit Bits). **Earrings are not allowed during PE and children must be able to remove these themselves.** During other lessons children with pierced ears must wear studs only. Although we do not encourage earrings, we understand that some parents may wish to have their child's ears pierced. Should this be the case please have this done at the beginning of the summer holidays to allow time for healing, otherwise your child will have to miss all PE and swimming lessons for the time it takes the ears to heal.

Dates for your diary (new dates in bold)

Monday	30 th September	PD Day	School closed to children
Wednesday	9 th October	Individual Photos	
Monday	14 th October	Parent Consultation Evening	
Wednesday	16 th October	Parent Consultation Evening	
Saturday	19th October	Choir performing at British Legion Festival of Remembrance 6pm start	(letter to follow)
Thursday	24 th October	Break up for half term	
Friday	25 th October	School Closed to children	
		PD Day for staff at Roseberry Primary School	
Monday	4 th November	School reopens	
		Y3/4 visit to the Oriental Museum	
		Y5/6 group swimming every afternoon for 2 weeks	
Monday	11th November	Y6 Remembrance Assembly	for family and friends
Wednesday	4th December	Christmas Fair	
		Flu immunisation (NHS letters to follow)	
Thursday	5th December	Choir at the Mayor's Carol Service (Stockton Parish Church am)	
Thursday	12th December	Oakwood Christmas performance for Y1-Y6 5.30pm - All welcome	
Monday	16th December	Y3 Snappy Music at Thornaby Pavilion	
Tuesday	17th December	Christmas Discos	
Thursday	19th December	Christmas Lunch	
Friday	20 th December	Break up for Christmas	
Monday	6 th January	2020	School reopens
Friday	14 th February	Break up for half term	
Monday	24 th February	School reopens	
Wed 11 th to Fri 13 th March		Y6 residential to Dobroyd Castle	
Friday	3 rd April	Break Up for Easter	
Monday	20 th April	School reopens	
Friday	22 nd May	Break Up for Half Term	
Monday	1 st June	PDDay	School closed to children
Tuesday	2 nd June	School reopens	
Friday	5 th June	Class photos	
Friday	17 th July	Break Up for Summer	
Monday	20 th July	School closed to children	PD day for staff

Yours sincerely,

Mrs. J.A.C. Ball (Head Teacher)