

ADMINISTERING OF MEDICATION

Please be aware of the following protocols

1. Only medicine prescribed by a doctor may be administered in school.
2. All medicine must be delivered to and collected from the school office by an adult.
3. Where children attend breakfast club or after school club parents will be responsible for delivering and collecting the medicine from Children's Club.
4. Medicines can only be administered if prescribed four times a day.

Date:

Name: Class Teacher:

Medication Details

Condition / Illness Details:
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Name / Type of Medication:
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Date Dispensed: Dosage to be given:

Time to be Administered:

Special Precautions:

Emergency Contact Details

Name: Relationship to Pupil:

Telephone Number:

Signed:

Date: